

Information to Include for the Alum Writing Your Recommendation

In order to best help the alumna writing you a recommendation, we suggest you provide them with a resume or list of activities. Below are suggestions of what to include.

BASIC INFO

Full name, including preferred first name

Age

Home Address

Father's Name, College/University, Fraternity

Mother's Name, College/University, Sorority

Other Greek affiliated relatives, including their maiden name, current name, and college/university where they attended

HIGH SCHOOL INFO

High School Name, City, State

Year Graduated

High School GPA

High school class rank/class size

SAT/ACT Score

Extracurricular Activities

Leadership positions held

Volunteer Activities

COLLEGE INFO

Your status upon entering UGA (Freshman/Sophomore/Junior/Senior)

College previously attended, if applicable

College major and GPA, if applicable

Extracurricular Activities

Leadership positions held

Volunteer Activities

MISC.

Interests/Talents

A picture of you!